

NEW ENGLAND 4-H PROGRAM AT THE BIG E
LEADER'S RESPONSIBILITIES AT THE 4-H DORMITORY

The operation of the New England 4-H Program depends in large measure on the support provided by adult leaders assigned by the participating states. Extension staff members and volunteer local leaders assume responsibilities that help to assure the success of all 4-H exhibits and activities at the Eastern States Exposition. Participate with enthusiasm.

Every 4-H delegate will be furnished passes only through the states leaders and County Extension agents as specified in the program packets.

Proper administration of the living routine at the 4-H dormitory is necessary to the success of the different activities and of the program as a whole. It is essential that leaders assigned to the dormitory clearly understand their duties and fulfill them.

Your responsibilities at the dormitory are as follows: (The Superintendent will confer with you about details.)

1. Register at the 4-H dormitory **ON ARRIVAL**. CHAPERONES MUST SLEEP IN THE DORMITORY.
2. A health history report is a prerequisite for registering for leaders, chaperones and members. Parents must sign personally member's health history. Leaders and chaperones should complete and sign their own report.
3. Help all the club members assigned to you, understand the facilities and the regulations. **BE SURE THEY UNDERSTAND THE MEANING OF EACH OF THE DORMITORY REGULATIONS. THERE WILL BE NO EXCEPTIONS TO THESE RULINGS.** The 4-H Dormitory staff has strict instructions to follow these rules. As there will be no exceptions, the staff has complete authority over these regulations. No participant or other individual shall have the right to question or take recourse over the actions taken by the staff to ensure the sanctity of these policies. This is for the safety of the 4-H delegates and their personal belongings.

SHARING OF WRISTBANDS IS NOT ALLOWED. ANYONE NOT DESCRIBED ABOVE IS NOT ALLOWED A WRISTBAND, NOR ARE THEY ALLOWED INTO THE DORM FACILITIES. THESE INDIVIDUALS WILL BE ESCORTED OUT OF THE FACILITIES (WITH THE POSSIBLE ASSISTANCE OF A SECURITY PERSON) AND THE WRISTBAND WILL BE TAKEN AWAY.

4. **THERE IS ABSOLUTELY NO SMOKING IN THE DORMITORY AT ANYTIME. STATE FIRE LAWS MAKE THIS ABSOLUTELY MANDATORY.**
5. Assume responsibility for the proper conduct of all delegates living in the dormitory as well as the members assigned directly to you.
6. **BE IN YOUR SECTION OF THE DORMITORY BY 10:30 P.M. EACH NIGHT.** Proper supervision during the half hour before taps is essential to the success of the program. **SEE TO IT THAT YOUR SECTION OF THE DORMITORY IS PROPERLY CLEANED BY 8:30 A.M. EACH DAY.**

7. Acquaint yourself with the location of the alarm box, fire extinguishers, fire exits and fire patrol person in your dormitory. Know every member of your group. In case of fire, see that they exit in an orderly manner.
8. Assist with supervising the cafeteria line for meals. Please set the example of staying in line.
9. Be alert at all times to help provide delegates with the same high standards of living together achieved at 4-H camps throughout New England.
10. Attend the orientation assembly with your group.
11. Relatives and other visitors are not allowed in the dormitory. This is an educational experience for club members. Your example is an important factor in setting the standards for a valuable "living together" experience at the New England 4-H Program at the Eastern States Exposition.

Emergency Protocol

Fairgrounds in general

In the case of a major emergency in the dormitory, or on the west side of the fairgrounds, all 4-H members, leaders and chaperones are to report to the front lawn of their respective state buildings along the Avenue of States and remain there until released by the 4-H Dormitory Supervisor.

Mallery Complex and New England Center

In case of emergency on the east side of the fairgrounds, all 4-H members, leaders and chaperones participating in activities in the Mallery Complex or New England Center should follow the instruction of Eastern States Exposition personnel or staff given through announcements and stay in a group with their volunteer leaders.

CAFETERIA HOURS:

B – 6:30 to 8:00 a.m.

L – 11:15 to 1:15 p.m.

S – 5:00 to 7:00 p.m.